


# HOW TO UPDATE YOUR NAME AND PRONOUNS IN ST ANDREWS






**Decide if you want to change  
your 'known as name'**

(the name that appears on My Saint,  
Teams, etc)

**or your 'Official Name'**

(the name that is officially registered  
with the Uni and will show up on  
official documentation like your  
degree).







**Email the Registrar Marie Noel  
at registrar@**

**Explain that you would like to  
change your 'known as' or  
'official' name.**


**Provide your matriculation  
number, out-of-date name,  
and the name you want to  
change it to.**






**The Uni does not and will not require documentation of any sort for an 'official' name change.**

They recognise that gender identity is personal and should not require documentation.





**All relevant places should be updated with the correct name within the next week**

